



# GET YOUR BUSINESS DUE DILIGENCE **READY!**

Ensuring responsible minerals and metals supply chains

Due Diligence Ready!, is a programme dedicated to small and medium-sized enterprises (SMEs) with minerals and metals in their supply chains – focusing on, but not limited to, tin, tantalum, tungsten and gold – to help you perform due diligence effectively and ensure responsible sourcing. The programme is also available to all companies with minerals and metals in their supply chains.

For those impacted by regulatory requirements, for example by the EU's 'Conflict Minerals' Regulation, the initiative will help you comply with your legal obligations.

Via the Due Diligence Ready! online portal, companies can access information, tools and training materials to guide you through conducting your due diligence.

Prepare early for the impact on your businesses by using the Due Diligence Ready! portal now. This will place your business in a stronger position to meet regulatory requirements and market demand for responsible sourcing, and will allow you to contribute to positive development in the minerals and metals sector.



## **INCLUDED IN DUE DILIGENCE READY!:**

- Due diligence's obligations and benefits
- FAQ related to the 'OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas', providing information and answering questions specifically relevant to small businesses.
- Case studies
- Glossary of essential terms and concepts

## **EDUCATIONAL WEBINARS**

Eight pre-recorded webinars available in English, French, German, Italian, Polish, Portuguese and Spanish, covering:

- The new EU Regulation
- Step 1: Establish strong management systems
- Step 2: Risk identification and assessment
- Step 3: Respond to risks
- Step 4: Audit
- Step 5: Reporting
- Corporate Social Responsibility and UN Sustainable Development Goals
- Artisanal and Small-Scale Mining

## **DUE DILIGENCE TOOLBOX**

A set of useful resources related to topics covered in Due Diligence Ready!, including:

- Risk assessment tools
- IT solutions for data management with a list of service providers
- Sample letter to send to suppliers
- Resources for further learning
- General preparation guide for an audit
- Checklist for annual reporting