# EUROPEAN COMMISSION



#### **PROTECTION OF YOUR PERSONAL DATA**

This privacy statement provides information about the processing and the protection of your personal data

Processing operation: Online quiz – 30th anniversary of the EU Single Market

**Data Controller**: European Commission, Directorate-General for Internal Market, Industry, Entrepreneurship and SMEs, Unit D.4 (hereinafter "DG GROW Unit D.4" or the "Data Controller")

Record reference: DPR-EC-21108

**Data Processor:** European Service Network (ESN) SA contracted to run the online quiz on behalf of DG GROW with <u>Typeform</u> (the hosting platform of the online quiz), and with <u>Interrail</u> acting as a sub-processors.

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## 1. Introduction

The European Commission (hereafter 'the Commission') is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation "Online quiz – 30th anniversary of the EU Single Market" undertaken by the Data Controller is presented below.

#### 2. Why and how do we process your personal data?

The Data Controller and (sub)Processor(s) process your personal data to award the winners of the quiz and to deliver the prizes. If the participants of the quiz wish to be with a chance to win one of the prizes, they will be invited to submit their name and valid e-mail address at the end of the quiz.

Your data will <u>not</u> be used for an automated decision-making, including profiling.

#### 3. On what legal ground(s) do we process your personal data?

We process your personal data because you have given consent to the processing of your personal data to award the winners of the quiz and to deliver the prizes.

## 4. Which personal data do we collect and further process?

In order to carry out this processing operation, the Data Controller and (sub)Processors process the following categories of personal data:

- Identification data
  - o name (first name, last name)
  - o e-mail address
  - o age bracket (under or over 27)

The selected winners will be asked to provide the Organiser with additional personal data and that of their selected travel companion in order to be able to purchase the Interrail Passes (see privacy policy <a href="here">here</a>, under a) Data collection – Data provided directly by you):

- first and last name
- e-mail address
- gender
- · address details
- nationality
- preferred language
- date of birth
- ID / passport number

### 5. How long do we keep your personal data?

The Data Controller only keeps your personal data for the time necessary to fulfil the abovementioned purpose(s). For each of the categories of personal data that is processed, please find below the retention details:

• Identification data will be kept until the prizes are delivered, but no longer than 6 months after the closure of the quiz

#### 6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission or of its contractors. All processing operations are carried out pursuant to the <u>Commission Decision (EU, Euratom)</u> 2017/46 of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the transposition of the General Data Protection Regulation in the EU Member States ('GDPR' Regulation (EU) 2016/679)

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

## 7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725 public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

### 8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a), on grounds relating to your particular situation. You have consented to provide your personal data to the data controller for the present processing operation. You can withdraw your consent at any time by notifying the data controller by writing an email to <a href="mailto:GROW-D4@ec.europa.eu">GROW-D4@ec.europa.eu</a>. The withdrawal of your consent will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

Any request for access to personal data will be handled within one month. Any other request mentioned above will be addressed within 15 working days.

#### 9. Contact information

#### - The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller: European Commission - Unit GROW D4 - Inter-Institutional Relations, Outreach - E-mail: GROW-D4@ec.europa.eu.

#### - The Data Protection Officer (DPO) of the Commission

In case of disagreement with the Data Controller, you may contact the Data Protection Officer (<u>DATA-PROTECTION-OFFICER@ec.europa.eu</u>) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### - The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (<a href="mailto:edps@edps.europa.eu">edps@edps.europa.eu</a> or <a href="https://edps.europa.eu/data-protection/our-role-supervisor/complaints en">https://edps.europa.eu/data-protection/our-role-supervisor/complaints en</a>) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

#### 10. Where to find more detailed information?

The Commission DPO publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <a href="http://ec.europa.eu/dpo-register">http://ec.europa.eu/dpo-register</a>.

This specific processing operation has been included in the DPO's public register with the following record reference: DPR-EC-21108.